



Center for Collaborative Education

Transforming schools for student success

Project Lead, MCIEA

JOB DESCRIPTION

The [Center for Collaborative Education](#) (CCE) is seeking a proven educational leader with a strong track record for leading and implementing effective change, a demonstrated commitment and passion for equity, and a proven ability to work effectively with teams and educators to improve educational outcomes for students and schools. This is a full-time position that reports to the Senior Director of National Programs.

About the Center for Collaborative Education

The Center's mission is to partner with schools, districts and communities to ensure that students succeed, and communities thrive. CCE envisions a just and equitable world where every student is college- and career-ready and prepared to become a compassionate, thoughtful, and contributing global citizens. CCE partners with public schools and districts to create and sustain effective and equitable schools.

About Massachusetts Consortium of Innovative Education Assessment (MCIEA)

Who are we?

MCIEA is a collaborative community of eight school districts across Massachusetts, working to create a system of accountability and learning that is authentic and equitable. The work of MCIEA is carried out by classroom educators, administrators, and district leaders, working within and across schools and districts.

Vision

MCIEA believes all students, particularly those who have been historically underserved, should have access to equitable and transparent education communities with authentic, fair, and responsive learning and assessment systems. Robust measures of accountability should highlight strengths and areas for growth of students and schools.

How are we going to get there?

MCIEA supports the development of robust assessment systems and transformative learning through the interaction of two frameworks: School Quality Measures (SQM) and Quality Performance Assessment (QPA). Educators are supported in designing QPA systems, giving students the opportunity to show what they know through standards-aligned teaching opportunities and assessments that are authentic, culturally responsive, engaging, and fair. Using a variety of measurement data, SQM captures school strengths and areas of growth across multiple measures of student engagement, student learning, and school environment. Together, QPA and SQM make up a holistic form of student and school assessment that fosters a more accurate and nuanced understanding of strengths and areas for continuous improvement.

Responsibilities of the Project Lead

The Project Lead will bring passion, insight, and leadership to a strong team that focuses on MCIEA's two key components: School Quality Measures and Quality Performance Assessments. Consistent with CCE priorities, the Project Lead will oversee work that addresses racial inequity in classroom instruction and school accountability. The project lead will coordinate connections across the consortium and direct and support

actions to meet annual goals and objectives. In close collaboration with the MCIEA Team, the Project Lead will be responsible for many aspects of MCIEA's strategy and work.

- Build and develop strong relationships with clients, funders, and partners by motivating and inspiring strategic action and supporting school and district leaders in navigating the change process
- Manage the CCE/MCIEA team and internal activities in a way that is coherent with MCIEA stakeholders
- Facilitation of MCIEA committee meetings and governing board meetings to drive the overall vision of the consortium
- Oversee the design, plan, and facilitation of effective and engaging professional learning related to SQM and QPA
- Adaptive leadership coaching
- Oversee District and School grants for MCIEA related goals
- Work closely with the Research and Communication teams to help with documentation and storytelling of MCIEA's work
- Collaborate and contribute to build CCE's portfolio of work that is aligned with the organizational mission by cultivating relationships with potential future partners and participating in the development and writing of proposals for new business
- Contribute regularly as a thought leader in forums ranging from the CCE blog to local and national conferences
- Work collaboratively as a member of CCE staff to support and develop all CCE programs and to contribute positively to the CCE organizational culture
- Complete additional CCE special projects, as needed

Qualifications

The successful candidate for the position of Project Lead should have the following qualifications:

- Demonstrated commitment and passion for equity in public education and working with educators on anti-racist teaching and school practice
- Demonstrated experience in building teams
- Proven track record of working with educators and communities to improve education towards
- Experience working in public schools, especially in an instructional leadership role, teaching, and/or school or district administrator
- Experience with a school reform effort, either as a staff person or as an outside facilitator
- Experience with coaching strategies or protocols
- Knowledge and experience working with measures of school quality and data to drive change
- Knowledge of and experience in personalized, student-centered learning practices including:
 - data-based inquiry cycles
 - performance assessment design and school-based performance assessment systems
 - rigorous and culturally responsive curriculum, instruction, and assessment
 - competency-based education
- Understanding of the theory and practice of effective adult professional learning and leading change
- Strong facilitation and demonstrated teaming skills
- Ability to develop high quality content that integrates and elevates equity in practice
- Strong writing and editing skills.
- Demonstrated communication, project management, and organizational skills.
- Master's or advanced degrees in education or a related field

Additional qualifications that are an asset to the position:

- Teaching background
- Data background to inform change



- Experience instructing or planning for students who are English Learners
- Experience instructing or planning for students with Special Needs
- Expertise in standards-based grading and project-based learning
- Understanding of Massachusetts context

Salary, Benefits, and Location

CCE offers a competitive salary as well as health and dental insurance; generous paid time off including sick time, vacation days, floating holidays and personal time; 403(b) with employer match; flexible spending accounts; and transportation/internet services and cell phone subsidies. CCE offers a remote (work from home) office environment with in person meetings as needed and travel (~20%) primarily in New England and sometimes in other areas of the U.S.

Further information about the Center for Collaboration Education can be found at their website: <https://www.cce.org>.

Application

To be considered for this leadership position, please submit a cover letter and resume [here](#). This position will remain open until filled.

The Center for Collaborative Education is an equal opportunity/affirmative action employer and is committed to diversity in the workplace by maintaining a staff that represents the voices of the communities we serve. People of color and/or bilingual/bicultural individuals are encouraged to apply.

